

LIBRARY MEMBERSHIP FOR IITGN ALUMNI

Alumni enroll as library members

SERVICES FOR ALUMNI

- Searching library holding through online catalogue
- Borrowing of reading materials
- Reference and Information Services
- Inter Library Loan(ILL)
- Document Delivery Service(DDS)
- Literature search & survey
- Compilation of resources on specific topics
- New Arrival of books
- Access to e-resources where permitted

WELCOME TO THE LIBRARY

Library at IIT Gandhinagar is your window to the world of latest information in sciences, engineering, technology, humanities & social science. Being an integral part of academic and research work on the campus, library provides information services to support the teaching, learning, research activities of the Institute by creating state-of-the-art facilities and offering innovative services. Library has a fast growing collection of books, journals, magazines, CDs, DVDs and digital resources. Most of the services of the library are fully computerized and provides access to a large collection of subscribed online resources and open access resources.

Recently, Library has introduced the membership to IITGN Alumni and started offering the services. We hope to have most of our alumni enroll as members of the library and start making use of the services offered.

COLLECTION

Library book collection consists of research monographs, text books, conference proceedings, and reference books, edited volumes etc. encompassing all disciplines taught and researched at the Institute. In addition, books of general of interest but scholarly in nature are being added to develop overall personality of students. Please follow the link to know the collection: <https://catalog.iitgn.ac.in/>

ELECTRONIC RESOURCES

Library has licensed to nearly 70 core electronic full text resources and 10 bibliographic databases. This collection is growing every year and accessible to IITGN community on the campus network. List of these resources are given on Library website: https://www.iitgn.ac.in/library_files/full_text_journals.htm

LIBRARY MEMBERSHIP TO ALUMNI

Library is happy to offer the services to all Alumni of the Institute. All registered members of IITGN Alumni Association (holding membership card) by default are entitled to use the library resources and services. In addition, those alumni who would like to use the borrowing facility will require to fill in a separate form attached with this brochure and pay the following membership fee;

MEMBERSHIP FEE

Membership with borrowing facility	Amount (INR)
Annual Fee including GST@18%	Rs 1,180
Library deposit (Refundable)	Rs 3,000
Total Rs 4,180	

BORROWING FACILITY

- Membership is valid for one year from the date of joining/ registration.
- Against this deposit, Alumnus can borrow maximum 4 books at a time for 30 days.
- One-time renewal of these borrowed books for another 30 days by email will be entertained.

- If an Alumnus is residing outside Ahmedabad - Gandhinagar area but within India, library can (on request) make arrangements to issue and deliver the books at the given postal address by safest delivery mode (Registered post/ courier). Postage/courier and charges will be charged extra to the member.
- Similarly, Alumnus will have to take the responsibility to return these books by safest delivery mode.
- All other rules will be the same as applicable for our regular students. Please refer to library web- site <http://www.iitgn.ac.in/libraryservices.htm> for detailed rules.
- Where permissible, Alumni will be allowed to access e-resources.

GENERAL RULES

- Only books from general collection are issued to the Alumni members. Reference books, course books, journals (current issues and back volumes), reports, standards, theses, CDs, DVDs etc. are not issued to the Members.
- Member shall be responsible for the library cards issued to them. Loss of the card should be re-ported immediately to the Librarian in writing.
- In case the book is damaged or lost by the member, they will either have to replace the book with a new copy or pay for the cost of the book at TWICE the prevailing market price with additional charge as determined by the Library.
- The borrowed books have to be returned within the stipulated due date. In case of books returned after due date, the late fee will be charged at the prevailing rates charged to IITGN Employees.
- Library may recall books issued to members, if these are required by our students, faculty and staff.
- Most communications from the library with members and vice-versa will be over emails.
- Library maintains its website at <http://www.iitgn.ac.in/library.htm> which provides details about the resources and services.
- Library Online Catalogue is accessible to all members at <http://catalog.iitgn.ac.in/>

ASK A LIBRARIAN

If you have any questions with regard to library and its services, please feel free to contact us in person, over the telephone or email.

CONTACT DETAILS

Librarian

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