भारतीय प्रौद्योगिकी संस्थान गांधीनगर
पालज, गांधीनगर, गुजरात 382 355
INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR
PALAJ, GANDHINAGAR, GUJARAT 382 355

IITGN

No._____

_____July, 2019

Dear Student,

Congratulations on your provisional admission to IIT Gandhinagar! You now have the opportunity to join a dynamic institution that is committed to innovation and excellence in education. We take tremendous pride in our novel approach to academics and our futuristic outlook, and look forward to having you join us soon in this exciting endeavour. Our mission and vision statements are enclosed. Also enclosed is a brochure that highlights key elements of our undergraduate programme, as well as one that describes various academic support initiatives at the Institute.

The general terms and conditions of your offer are provided in Enclosure 1. Information related to the payment of fees, reporting time, documents needed for joining formalities and registration to be held at **9 AM on 22nd July 2019** are available in Enclosure 2.

Your academic journey at IIT Gandhinagar begins with the 5-week Foundation Programme (Enclosure 3). We strongly believe that in addition to providing cutting-edge engineering education, we must create well-rounded individuals who have the potential to become thought leaders of tomorrow. The initiation of this process is achieved via this programme.

As an institution committed to adopting the best standards and practices in education, IIT Gandhinagar takes an uncompromising position on ethical conduct and human values. A statement on academic integrity is attached (Enclosure 4). We believe in equal opportunities for all and are committed to non-discrimination against individuals based on their ethnicity, caste, religion, gender or socio-economic status. We have a "zero tolerance" policy towards ragging, harassment and bullying (Enclosure 5). Your parents/guardian and you are required to jointly sign statements on good conduct, academic honesty and anti-ragging (Enclosures 6a to 6c), and a statement acknowledging our approach to student treatment (Enclosure 7, in triplicate).

We strongly believe that no student should face challenges in pursuing his/her education due to financial constraints. We have therefore created a number of financial aid programs and scholarships (Enclosure 8) to help students with financial needs.

Students will be provided with hostel accommodation and access to other facilities of the Institute on their arrival (Enclosure 9). Hostel rooms may have to be shared with other students. Students are not permitted to accommodate guests in their rooms. All guests are expected to make their own arrangements for guest accommodation outside the campus.

IIT Gandhinagar is a green campus, and all members of the community are encouraged to adopt sustainable use of all resources. In particular, we strongly encourage walking and bicycle use, and use of personal motor vehicles by the students inside the campus is not permitted.

We look forward to personally welcoming you at IIT Gandhinagar. If you are unable to register on 22nd July, we will presume that you are not interested in getting admission at the Institute.
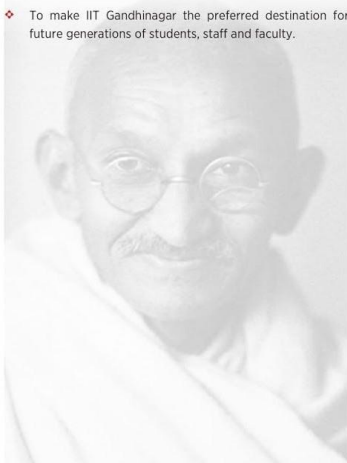
With best wishes,

Dean (Academic Affairs)

This admission offer is provisional and subject to IIT Gandhinagar being the final institution allotted to you at the end of JoSAA counseling. In case you are allotted an institute different from IIT Gandhinagar at the end of counseling, this offer will stand void.

VISION

❖ To shape IIT Gandhinagar into an exciting place for learning, teaching and research.

❖ To establish a process of learning that is free, fulfilling and enjoyable experience.

❖ To provide an enabling environment to nurture critical and creative minds, and to propel them to greater heights of excellence in their pursuits.

❖ To create a vibrant atmosphere that breeds front runner innovators, scientists, engineers, entrepreneurs, academicians and thinkers of tomorrow.

❖ To provide opportunity for students to learn from wherever, however and whatever they choose to study.

❖ To make IIT Gandhinagar the preferred destination for future generations of students, staff and faculty.

Where The Mind is Without Fear

Where the mind is without fear and the head is held high

Where knowledge is free

Where the world has not been broken up into fragments

By narrow domestic walls

Where words come out from the depth of truth

Where tireless striving stretches its arms towards perfection

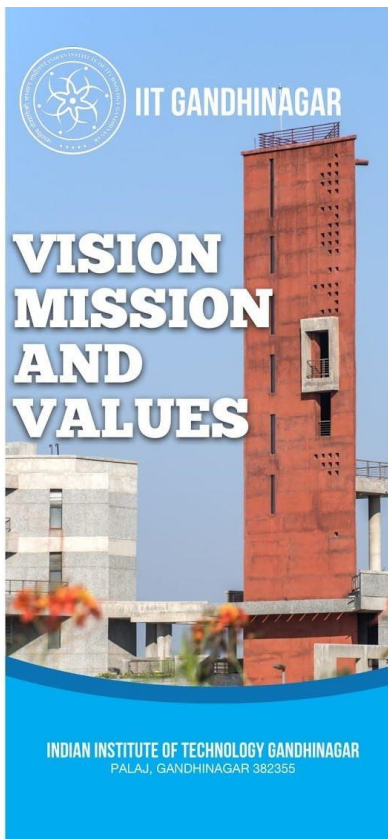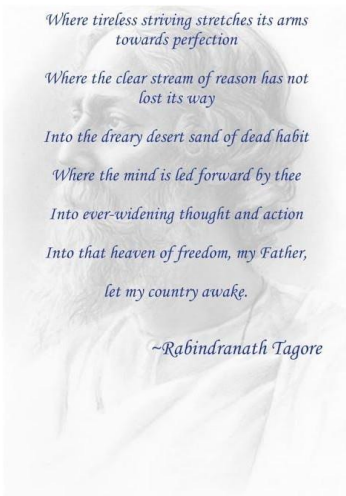*Where the clear stream of reason has not lost its way*

Into the dreary desert sand of dead habit

Where the mind is led forward by thee

Into ever-widening thought and action

Into that heaven of freedom, my Father,

let my country awake.

~Rabindranath Tagore

IIT GANDHINAGAR

VISION MISSION AND VALUES

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR
PALAJ, GANDHINAGAR 382355

MISSION

IIT Gandhinagar, as an institution for higher learning in science, technology and related fields, aspires to develop top-notch scientists, engineers, leaders and entrepreneurs to meet the needs of the society-now and in the future. Furthermore, in this land of Gandhiji, with his spirit of high work ethic and service to the society, IIT Gandhinagar seeks to undertake ground breaking research, and develop breakthrough products that will improve everyday lives of our communities.

VALUES

- Meritocracy
- Unparalleled quality and excellence
- Honesty, Integrity, Sincerity and Devotion
- Trust and freedom with accountability
- Appreciation and celebration of creativity
- Willingness to try new ideas and make mistakes
- Social and Moral responsibility
- Respect for every individual, and diversity
- Co-operation, Collaboration and Team Work

PRINCIPLES

- Lifelong commitment to learning
- Encouragement of merit
- Passion and motivation for work
- Professionalism
- Respect for law
- Concern for the improvement of the society
- Transparency in functioning of the Institute
- Dedication to the Institute

GOALS

- To build and develop a world-class institution for creating and imparting knowledge at the undergraduate, post graduate and doctoral levels, contributing to the development of the nation and the humanity at large.
- To develop leaders with vision, creative thinking, social awareness and respect for our values.
- To foster excellence in teaching and research to make a global impact.
- To engage in path-breaking research that would influence national policies.
- To pursue sustainable technological solutions to societal problems.
- To focus on lean engineering solutions for sustainable development.
- To be the leader for academic and industrial collaborations in various disciplines, nationally and internationally.
- To create awareness of the true significance of learning and teaching.
- To enrich local schools and communities through value-added interactions.
- To encourage excellent language skills as part of the institutional culture.
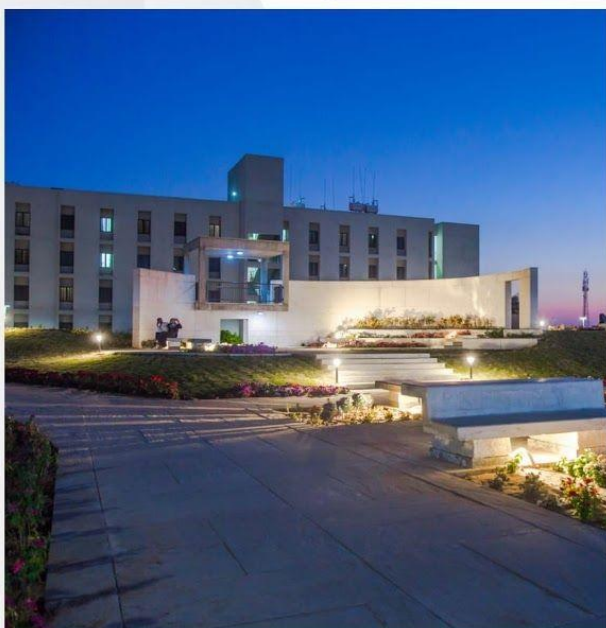- To prepare students not just for their first job, but their last job as well.

CORE FEATURES

- A safe and peaceful environment
- Relevant and responsive to the changing needs of our students and the society
- Academic autonomy and flexibility
- Research Ambiance
- Nature of faculty and students:
  - Faculty recruiting norms are much higher than most of the academic institutes in India
  - Students are inducted strictly on a merit basis
- Sustainable and all-inclusive growth, including community outreach programmes
- Infrastructure: Liberal funding to the laboratory facilities and amenities to make them comparable to those best in the world
- Administration: Exclusive concern of IIT Gandhinagar, and handled internally
  - Director given adequate powers to manage most academic, administrative and financial issues (within the framework)
- Residential Campus:
  - Leads to closer academic and social interaction between students and faculty
  - Develops stronger community spirit and provides opportunity to learn from each other
  - Sustained academic ambiance resulting in higher creativity from everyone.
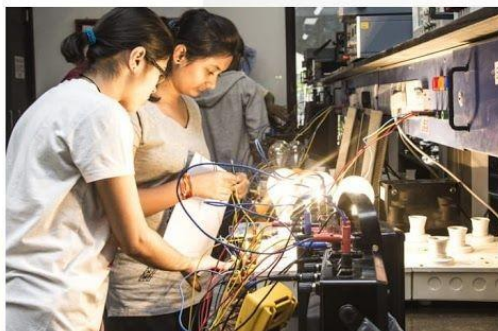
INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

BTECH
at IIT Gandhinagar

IIT GANDHINAGAR

THE IITGN ADVANTAGE

- Established in 2008, IITGN is a "second generation" IIT. In a very short time it has developed a reputation for its innovative curriculum and vibrant academic culture. IITGN has leveraged the storied history of the IIT system with cutting-edge pedagogical practices to forge a distinctive and innovative path in higher education.

- At IITGN, the undergraduate education is far more than acquiring mere technical expertise. The most sought after employers of tomorrow are looking for well-rounded engineers who can ask important questions rather than give the correct answers.

- The BTech education at IITGN gives students an edge over traditional engineering degrees and trains them to be thought leaders and problem solvers of the future. Our programme trains students to blaze new paths rather than follow those charted by others. It also sensitizes them to make the world better and pushes them to realize their true potential.

KEY ELEMENTS OF OUR UNIQUE BTECH CURRICULUM

Innovation is not merely a slogan for us; it is the essence of our character, even our DNA. Our commitment to innovation drives the design and implementation of our award-winning BTech curriculum that strikes the right balance between depth and breadth and provides a broad-based education that echoes the philosophy of the world's leading universities.

FOUNDATION PROGRAMME
BUILDING THE GROUNDWORK FOR A DISTINCTIVE CAREER

IITGN's unique five-week Foundation Programme is aimed at orienting undergraduates towards a holistic education that develops a broad set of life skills, such as: a) physical fitness, b) leadership and teamwork, c) values and ethics, d) societal concerns, and e) creativity. The programme includes interactions with renowned speakers through lectures, workshops, discussions, short projects, field activity, etc. Started in 2011 and pioneered by IITGN, the Foundation Programme has since been adopted by several other IITs.

INTER-DISCIPLINARITY
INTEGRATING ENGINEERING WITH THE LIBERAL ARTS

Critical thinking is best promoted when we recognize that technology development is rooted in a social context and appreciate the interdisciplinary character of knowledge. This recognition is reflected in the IITGN curricula that has the largest liberal arts content of any engineering curricula in the country. Our undergraduates credit more than 20% of their coursework in the humanities and social sciences — nearly twice the proportion of other leading

engineering institutions in the country. Among the courses being taught at IITGN include literature and languages (English, Sanskrit, Urdu), Philosophy, Sociology, World Civilisation, Democracy, Indian Heritage, Anthropology, Ancient Indian History, etc. This coursework is intertwined with compulsory courses in Economics, Design and Innovation, Life Sciences, and opportunities for additional learning via a wide-variety of short courses, providing a truly rounded education.

PROJECT BASED LEARNING
LEARNING BY ACTUALLY DOING

IITGN emphasizes project based learning both inside and outside the classroom. Hands-on training via course projects, dedicated term project courses, extensive lab work and an emphasis on "learning by doing", enable undergraduates to get their hands dirty, and solve challenging problems of the real world rather than be confined to books, black boards and powerpoints.

Our Tinkerers' Lab encourages students to explore creative ideas beyond the curriculum. Equipped with advanced machines such as a Dual Extrusion 3D Printer, and Laser Cutting and Engraving machines, the Lab allows students

the freedom to experiment, exercise imaginations, build novel systems and convert concepts and creative ideas to actual engineering products.

FLEXIBLE BRANCH CHANGE NORMS, MINORS, HONOURS, DUAL MAJORS
CHOICES GALORE

IITGN offers a 4-year B.Tech programme in the disciplines of Chemical, Civil, Computer Science & Engineering, Electrical, Mechanical and Materials Science & Engineering. We empower students to discover and pursue their passion, with the most liberal branch change policy in the IIT system, offering the opportunity to most students to switch to a discipline of their choice in their second year. Undergraduate students also have a range of other opportunities to pursue their academic interests. They may graduate with an Honors or Minors in specific disciplines. They may also choose to graduate with a major in an additional discipline. For instance, a student may graduate with a BTech in Mechanical Engineering and an additional BTech in Electrical Engineering. BTech students also have the opportunity to obtain an MTech degree through a dual-degree option.

BEYOND THE CURRICULUM

OVERSEAS RESEARCH EXPERIENCE

The Institute places a strong emphasis on undergraduate research. Our undergraduates have numerous Institute-supported opportunities to do research with and learn from the best faculty at leading universities in the world. Nearly 40 percent of the 2017 BTech class received overseas opportunities in the world's top institutions and organizations, among the highest in the country. A number of undergraduate students also pursue their research at IITGN itself through the Institute's competitive Summer Research Internship Programme. The Institute has a liberal travel support policy to encourage undergraduate students every year attend scientific conferences overseas to present their work.

EXPLORER FELLOWSHIP

This unique annual summer programme encourages students to discover and appreciate the staggering cultural diversity of India by undertaking a six-week journey across the country on a shoestring budget. 98 Explorer Fellows travelled the length and breadth of India in 2017 to explore its incredible cultural diversity, and came back with life-changing experiences.

GRAM FELLOWSHIP

Designed to sensitise students to the rural context divide in the country, this fellowship takes students to rural India. It encourages students to immerse themselves in the experience of living in a village and in the process appreciate and think about technological and non-technological solutions.

INCUBATION AND ENTREPRENEURSHIP

The entrepreneurship and innovation development programmes at the Institute offer incubatees round the clock access to design software, fabrication facilities and sophisticated laboratories. Courses on incubation and entrepreneurship are taught by serial entrepreneurs, and mentorship is provided by successful businesspersons. Some of our recent incubatees include GeoCarte Radar Technology that provides underground infrastructure mapping without digging, and Whitepanda Media Pvt Ltd., which is a content marketing platform that enables brands to access quality content creators.

RECOGNITION OF STUDENT PASSIONS

The Institute has set up merit scholarships for excellence in areas beyond academics, such as sports, cultural pursuits, social work and leadership, all with the aim of incentivising all round development. Graduating student awards recognise a wide array of accomplishments, including leadership, human qualities, excellence in academics, sports, culture and beyond.

SCHOLARSHIPS AND FINANCIAL AID

The Institute firmly believes that no deserving student should face challenges in pursuing his/her education due to financial constraints. Numerous scholarships and financial aid programs, supported through alumni donations and endowment funds, have been instituted to ensure that students with financial needs do not face any difficulty in completing their education.

EXCEPTIONAL OUTCOMES

IITGN's culture of excellence is best exemplified in the performance and achievements of our students. Driven by a desire to learn, ask critical questions and contribute to the creation of knowledge, they have excelled in various spheres.

- A large proportion of our undergraduates have gone on to pursue higher education in some of the world's top universities such as CalTech, MIT, Princeton, UT Austin and Stanford.
- Many of our students have found placements in top companies such as ITC Ltd., Barclays, Goldman Sachs, Larsen and Toubro Ltd., and Tata Consultancy Services.
- A substantial number of students have chosen the path of entrepreneurship by incubating innovative ideas for the ends of commercial success and social imperatives.

UNPRECEDENTED ALUMNI ENGAGEMENT

IITGN alumni have demonstrated an extraordinary level of engagement with the Institute. More than half of IITGN alumni have donated to the Institute and nearly 20 percent make regular monthly donations. This extraordinary alumni engagement has enabled us to award scholarships that are entirely funded by the alumni. This exceptional level of young alumni engagement at an Institute that is 10 years old is a powerful testament to their incredible experience at their alma matter.

AN AWARD WINNING CAMPUS

A world-class university must have the physical space that is conducive to the life of the mind, where ideas can flow, knowledge is shared and people collaborate. Situated along the Sabarmati River, the award-winning IITGN campus embraces and reflects the tradition and spirit of free inquiry.

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR
PALAJ, GANDHINAGAR 382 355
GUJARAT

THE IITGN HONOR CODE

We, the students of IIT Gandhinagar, affirm that we will uphold the highest principles of honesty and integrity in all our endeavors and foster an atmosphere of mutual respect. We will not take undue advantage of another individual of the IITGN community. We will be personally and academically honest and treat others with respect and courtesy. We will neither give nor receive unauthorized aid explicitly or implicitly for any academic activities. We will not only pledge our honesty to the Institute and its community, but we will also be responsible and speak out against any unjust practices among us.

ACADEMIC SUPPORT

TO STUDENTS AT IITGN
RESOURCES & INITIATIVES

IMPORTANT EMAIL CONTACTS

Counseling Services : cservices@iitgn.ac.in
Academic Section : academics@iitgn.ac.in
Dean, Academic Affairs : doaa@iitgn.ac.in

IIT GANDHINAGAR

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR
PALAJ, GANDHINAGAR 382 355

IITGN.AC.IN

As a student of IITGN, you have the institution's complete support towards fulfilling your true academic potential. You are strongly encouraged to seek any of the resources and initiatives highlighted here, as you feel necessary.

ACADEMIC SUPPORT
FOR STUDENTS @IITGN

IIT Gandhinagar (IITGN) has created an environment that enables each of you to aspire, work hard and excel in academics. Your academic performance is influenced by a variety of factors and the institute has created numerous resources for you to avail of. The initiatives outlined below are yours to use irrespective of your background.

FACULTY ADVISOR

Your faculty advisor is your first and most important point of contact and will:
+ Guide you in creating your graduation roadmap.
+ Provide valuable inputs on suitable course load and course options each semester.
+ Conduct periodic meetings with all his/her advisees.
You must meet the faculty advisor whenever the need arises.

COUNSELING SERVICE

+ provides year-round, one-to-one support maintaining absolute confidentiality.
+ assist you in overcoming challenges in language, self-confidence and career decisions.
Contact the Counseling Service if you are facing challenges in coping with academics in the institute.

DISCUSSION HOURS

Discussion Hours at IITGN is a forum for you to:
+ freely discuss course topics with other interested students.
+ clarify doubts with the help of tutors chosen from senior batches.
+ receive study tips; guidance on solving routine and challenging problems.

PAL (PEER ASSISTED LEARNING)

The PAL programme at IITGN:
+ assists all those of you who are facing difficulties in using English as the medium of instruction in your coursework.
+ helps you to learn beyond the classroom and enjoy your student life.
In a model PAL session, a senior student assists two first year students by sharing his/her knowledge and experience.

GPS (GUIDED PROGRESS SCHEME)

In this scheme:
+ the student's academic load is capped at a maximum number of credits.
+ his/her study plan is prepared in consultation with the Faculty Advisor and a dedicated GPS advisor.
+ timely completion of course requirements is monitored in the GPS.
The GPS advisor will be in regular contact and will help negotiate the work load.

ACADEMIC SUPPORT FOR STUDENTS @IITGN

IIT Gandhinagar (IITGN) has created an environment that enables each of you to aspire, work hard and excel in academics. Your academic performance is influenced by a variety of factors and the institute has created numerous resources for you to avail of. The initiatives outlined below are yours to use irrespective of your background.

FACULTY ADVISOR

Your faculty advisor is your first and most important point of contact and will:
- Guide you in creating your graduation roadmap.
- Provide valuable inputs on suitable course load and course options each semester.
- Conduct periodic meetings with all his/her advisees.

You must meet the faculty advisor whenever the need arises.

COUNSELING SERVICE

- provides year-round, one-to-one support maintaining absolute confidentiality.
- assist you in overcoming challenges in language, self-confidence and career decisions.

Contact the Counseling Service if you are facing challenges in coping with academics in the institute.

DISCUSSION HOURS

Discussion Hours at IITGN is a forum for you to:
- freely discuss course topics with other interested students.
- clarify doubts with the help of tutors chosen from senior batches.
- receive study tips; guidance on solving routine and challenging problems.

PAL (PEER ASSISTED LEARNING)

The PAL programme at IITGN:
- assists all those of you who are facing difficulties in using English as the medium of instruction in your coursework.
- helps you to learn beyond the classroom and enjoy your student life.

In a model PAL session, a senior student assists two first year students by sharing his/her knowledge and experience.

GPS (GUIDED PROGRESS SCHEME)

In this scheme:
- the student's academic load is capped at a maximum number of credits.
- his/her study plan is prepared in consultation with the Faculty Advisor and a dedicated GPS advisor.
- timely completion of course requirements is monitored in the GPS.

The GPS advisor will be in regular contact and will help negotiate the work load.

GENERAL TERMS AND CONDITIONS OF ADMISSION

- All admissions are provisional and subject to IIT Gandhinagar being the final allotted institution at the end of the Joint Seat Allocation Authority (JoSAA) counseling. In case a candidate is allotted an institution different from IIT Gandhinagar at the end of counseling, this offer of admission will stand void.

- All admissions are dependent on fulfilment of all academic and non-academic requirements. IIT Gandhinagar reserves the right to withdraw the admission at any stage in case a candidate does not possess the minimum qualifications, does not fulfil any of the requirements detailed on the Institute website/admission offer, or gives any false information.

- All candidates must undergo a medical fitness test before admission to IIT Gandhinagar can be confirmed. This test will be conducted after arrival at the Institute, and need not be done prior to arrival. Failing to clear the medical fitness test may result in cancellation of admission.

- A student's health is primarily his/her responsibility. However, the Institute has an on-campus clinic that students can visit for minor illnesses and ailments. All students are also provided a modest health insurance cover which includes expenses on hospitalizations up to Rs. 50,000. Hospitalization expenses beyond this maximum amount are the responsibility of the student.

- Admitted students are required to fulfil the residency requirement to complete their graduation requirements.

- Students must maintain good conduct, discipline and adequate academic standing (assessed via grades, CPI, etc.) during their stay at IIT Gandhinagar. Non-fulfilment of standards set by the Institute on any of these fronts may result in termination of admission.

- All students must adhere to all other rules and regulations prescribed by the IIT Gandhinagar, and revised from time to time.

REGISTRATION AND FEE SUBMISSION

Reporting at the Institute and Registration

- Reporting date and time: 22nd July 2019, at 9 AM
- Registration: 22nd July 2019, between 2 pm and 6 pm
- Venue: Jasubhai Memorial Auditorium, IIT Gandhinagar, Palaj, Gandhinagar-382355

In case a candidate fails to report for registration by 6:00 pm on 22nd July 2019, it will be presumed that he/she is not interested in admission to IIT Gandhinagar.

Documents required at the time of registration

- Originals and attested copies of JEE offer letter
- 10th and 12th grade mark sheets
- Passing certificate
- Caste/Category certificate (if applicable and in specified format)
- Certificate of date of birth
- School leaving/transfer certificate (as applicable).
- Copy of Aadhaar card.

Fees

A. The total fees for the first semester are Rs. 1,34,000 [Rs 34,000 for SC/ST/PwD students with at least 40% disability], which includes admission-processing charges of Rs.2500. However, in order to confirm your admission, you may have already deposited Rs.35,000 [Rs.15,000/- for SC/ST/PwD students] to the Chairman, JEE (Advanced) 2019. You must pay the remaining amount of Rs. 99,000 [Rs. 19,000 for SC/ST/PwD/ students] using one of the two options given below:

1. On-line at https://payment.iitgn.ac.in (includes options for payment by Debit Card, Credit Card and Net Banking)

<div align="center">OR</div>

2. Via Demand Draft in favour of "IIT Gandhinagar Main Account" Accounts details are:
Name of Bank: Canara Bank
   a. Name of Branch: IIT Gandhinagar Branch
   b. Account No.: 1414101052590
   c. Branch Code: 001414
   d. IFS/ RTGS Code: CNRB0005159

Please bring the fee receipt with you at the time of registration.

B. In addition to the fees mentioned above, you must pay Rs. 19,000 towards mess and laundry advance. These fees must also be paid via one of the options mentioned above. This fee may be subject to revision.

FOUNDATION PROGRAMME

Each undergraduate student's journey at IIT Gandhinagar begins with the Institute's flagship Foundation Programme. This 5-week mandatory programme is a dynamic immersion activity that attempts to mold students in a holistic manner and inculcates in them the capabilities to positively contribute towards diverse avenues of life. All students participate in an exciting series of extracurricular activities to build their sense of self-confidence, explore their creative passions, and develop their minds and bodies as well-rounded global citizens. The program is structured around the following five themes:

- Values and Ethics: To foster a strong sense of ethical judgment and moral fortitude.
- Creativity: To provide channels for nurturing and exhibiting individual creativity through art, craft, music, singing, media, theatre and related activities.
- Teamwork: To develop a culture of teamwork and group communication.
- Social Awareness: To nurture a deeper understanding of the local and global environment, and understand our place in at as concerned citizens of the world.
- Physical Activities & Sports: To engage students in physical activity to ensure healthy physical and mental growth.

The Foundation Programme is an "active learning programme" specifically designed to achieve the above objectives through a number of enriching activities. The sessions may include guest lectures by eminent thought leaders, field visits to heritage sites, discussion sessions on social responsibility, journal writing, team sports, performance-based projects in theatre arts and music, workshops on sketching, painting and clay modeling with master artisans, and much more.

Important:

- The Foundation Program carries a total of 4 credits and is one of the requirements for graduation. Absence from any part of the program may result into a fail grade in the course.
- There will be a lot of emphasis on physical fitness with the rigorous physical exercises and sports/games. Students are advised to bring their sports and games kits (rackets, sports shoes, shorts, track suit, etc.).
- There will also be cultural sessions in the evening and a cultural festival at the end of programme. Students are also encouraged to bring musical instruments that they might play, or any other item that may be required for performing in the cultural events (including your best traditional/regional attire!).

ACADEMIC INTEGRITY AT IIT GANDHINAGAR

Overview

IITGN aims to be an institute of academic and research excellence which champions intellectual curiosity and exploration, creativity and critical thinking, and a free exchange of ideas, built on the foundations of equality and mutual respect among its members, together with an adherence to honesty and ethical behaviour in the academic, research and social spheres.

The present policy applies to all members of the IITGN students, staff and faculty across their academic endeavours, regardless of physical location, e.g., on/off campus, in/away from Gandhinagar, etc. All are expected to conduct themselves with utmost integrity. The present document summarizes the minimum requirements in this regard. Should the need arise for students to seek clarification either on the points below or on scenarios with potential ethics violations not discussed here, resource person(s) on campus will be identified.

Standards of Academic and Research Conduct

The expectations governing the academic and research conduct of members of the IITGN community include, but are not limited to, the following:

1. The integrity of examination materials and the examination process will be respected.
2. Any and all work submitted by a student for evaluation – whether for a class assignment, quiz, exam, paper, project, presentation – must be the student's own.
3. All research findings by students, faculty and/or project staff - including experimental and simulation data - submitted for evaluation (internal or external) should be his/her own. Further, these findings must be obtained in accordance with honest research practices, and must be accurately reported.
4. All sources used in term and research papers, presentations, projects, reports, etc. are to be appropriately cited, and any input from others (when allowed) is to be duly acknowledged.

Prohibited Behaviour

Behaviours which are strictly prohibited include, but are not limited to, the following:

1. Cheating refers to the use of dishonest means to give any individual (including oneself) an unfair advantage or disadvantage. This includes, but is not limited to:
   - Giving or receiving help on projects, assignments, etc. unless explicitly authorised by instructor
   - Carrying/using information (e.g., books, notes, handwritten sheets, electronic resources) in examinations unless explicitly authorised by instructor
   - Submitting work (e.g., paper, assignment, project, etc.) for evaluation that has been written in whole or in part by another person
   - Impersonating another individual in an exam, quiz, interview, etc.
   - Accessing information from the internet using cell phones or similar devices during an exam

- Presenting/submitting work for evaluation that has previously been submitted for evaluation elsewhere
- Enabling or assisting another individual in carrying out prohibited actions
- Hiding knowledge or information about another individual who has engaged in cheating

2. Plagiarism refers to claiming credit for the writing, work, ideas or intellectual property of another individual or individuals. This includes, but is not limited to:
   - Copying in whole or in part from another source (e.g., book, paper, online article, etc.) without proper and adequate citation
   - Claiming as one's own the ideas of other individuals, expressed either in published or unpublished form.
   - Quoting verbatim from another source without using quotation marks or indentation of text.
   - Using data (e.g., figures, tables) from other sources without proper referencing or permissions

3. Intellectual dishonesty, as used below, refers to the use of partially or completely false declarations, deliberate omissions, inaccurate reporting, or sabotage in the conduct of research/projects or presentations. This includes, but is not limited to:
   - Falsification of data/dishonest declarations for any academic or research purpose, including courses, research projects, research papers, technical reports, thesis/dissertation, etc.
   - Tampering with the research samples, equipment, data, computer code of another individual.
   - False declarations about research results to any section of the Institute or the outside world.

NON-DISCRIMINATION, SEXUAL HARASSMENT AND ANTI-RAGGING NORMS

Non-Discrimination Policy

Civility and respect for every individual are among the core values of IIT Gandhinagar. The Institute appreciates the dignity of every person and sternly adheres to a policy of non-discrimination. The Institute strictly prohibits discrimination against any member of the IIT Gandhinagar community on the basis of gender, caste, religion, colour, creed, age, sex, nationality and disability.

A student who believes that he or she has been subjected to discrimination in violation of this policy should report the incident to the office of the Dean (Student Affairs). Incidents should be reported as soon as possible after the time of their occurrence.

Sexual Harassment Policy

IIT Gandhinagar has a strict policy against any form of sexual harassment. This includes unwelcome sexual flirtation, vulgar body language, and unwelcome sexual contact, advances, jokes, statements or pictures. Sexual harassment, whether intentional or unintentional, is treated as a serious form of misconduct.

Any student who feels he/she has been sexually harassed is encouraged to approach the Dean (Student Affairs), and also seek assistance of the Counseling Service team at the Institute. Incidents should be reported as soon as possible after they have occurred.

Anti-Ragging Policy

Ragging includes any disorderly conduct, whether by words spoken or written, or by an act which has the effect of teasing, treating or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student. The Institute has zero tolerance for any act amounting to ragging inside or outside the Institute and considers it to be a violation of human rights.

If a student feels that he/she has been a victim of ragging, they are requested to approach the Institute's Anti-Ragging Committee or Dean (Student Affairs) immediately.

DECLARATION OF CONDUCT

I, ...JEE (Advanced)-2019 AIR...................
hereby solemnly affirm that:

- I will abide by the rules and regulations of the Institute.
- I will not join any coercive agitation for the purpose of forcing the hands of the authority to solve any problem.
- I will not participate in any activity that has a tendency to disturb the peace and the orderly life of the IIT Gandhinagar premises.
- I will co-operate with the Institute authorities in maintaining discipline, academic standards and good order in the IIT Gandhinagar campus premises and hostel.
- I am fully aware that the accommodation (in hostels or elsewhere) and other facilities will be provided to me for the duration of my academic programme only.

Name in English (as in qualifying certificate) ....

Name in Hindi ....

Discipline / Branch allotted ....

....
Signature of Student

....
Date

ENDORSEMENT BY THE PARENT/GUARDIAN

I, Mr/Ms ……………………………………………………………..., Father/Mother/Guardian

of ………………………………………………….. hereby endorse the above undertaking

given by my ward. I solemnly affirm that I will endeavour to use my good offices with my ward

to do his/her best to observe the undertaking given above.

Name (in block letters): ....

Signature:……………………………………

Date:………………………….   Place:………………………………..

DECLARATION OF ACADEMIC HONESTY

I, ...JEE (Advanced)-2019 AIR....................
hereby solemnly affirm that:

- I will adhere to all principles of academic honesty and integrity throughout my stay in the Institute.
- I will not seek or give unauthorized assistance in tests, quizzes, examinations or assignments.
- I will not misrepresent, fabricate or falsify any idea / data / fact / source in my project submissions.
- I understand that any violation of the above will be cause for disciplinary action as per the rules and regulations of the Institute.

Name in English (as in qualifying certificate) ....

Name in Hindi ....

Discipline / Branch allotted ....

....
Signature of Student

....
Date

ENDORSEMENT BY THE PARENT/GUARDIAN

I, Mr/Ms ……………………………………………………………..., Father/Mother/Guardian of

…………………………………………………….. hereby endorse the above undertaking given

by my ward. I solemnly affirm that I will endeavour to use my good offices with my ward to do

his/her best to observe the undertaking given above.

Name (in block letters): ....

Signature:…………………………………………

Date:…………………………….   Place:……………………………..

UNDERTAKING AGAINST RAGGING

I, ...JEE (Advanced)-2019 AIR...................
hereby undertake that:

- I will not indulge in any behaviour or act that may come under the definition of ragging
- I will not participate in or abet or propagate ragging in any form
- I will not hurt anyone physically or psychologically or cause any other harm

I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC regulations and/or as per the law in force.

I hereby affirm that I have not been expelled or debarred from admission by any institution.

Name in English (as in qualifying certificate) ....

Name in Hindi ....

Discipline / Branch allotted ....

....
Signature of Student

....
Date

DECLARATION BY THE PARENT/GUARDIAN

I, Mr/Ms………………….., Father/Mother/Guardian of

…………………………………………………….. hereby endorse the above undertaking given

by my ward. I assure you that my son/daughter/ward will not indulge in any act of ragging. I

hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as

per the provisions of the UGC regulations and/or the law in force.

Name (in block letters): ....

Signature:……………………………………

Date:………………………….   Place:………………………………..

INFORMATION FOR PARENTS
(to be submitted in triplicate)

At IIT Gandhinagar, we treat all the students as mature, responsible adults who are capable of taking decisions on various matters pertaining to their curricular and co-curricular activities. This approach has been consciously adopted and integrated into our institutional moorings in order to shape the future engineers, scientists, technocrats, academics and entrepreneurs — in short, every conceivable role that an IIT Gandhinagar student would proudly identify with once he/she leaves the portals of this institution, as conscientious citizens. IIT Gandhinagar will extend all the required support to the students in every possible avenue through Faculty Advisors and the Counseling Service.

IIT Gandhinagar is alive to the expectations of the parents. We are aware that you are anxious about your ward and want to keep track of his/her progress in every respect. IIT Gandhinagar wishes that in the best interests of all, certain healthy practices need to be followed by all concerned.

We evaluate the students on a continuous basis throughout their semester and we inform the students about their grades and marks in their assignments, tests and examinations. We expect the parents/guardians to be updated by their wards on the academic performance of their wards periodically. However, should you require any information about the academic performance of your ward, you may contact the concerned Faculty Advisor or the Dean (Academic Affairs).

IIT Gandhinagar has its rules and regulations, which are conveyed to the students from time to time; we expect that the students would abide by the same. Should there be any occasion of misconduct or poor academic performance, the Institute will be dealing with the student directly and will not normally intimate the parents regarding our decisions. Any disciplinary and academic decision of IIT Gandhinagar is arrived at after careful deliberations at various levels regardless of the socio-economic status of the student. Hence, when a decision is taken with regard to a student, we expect the parents/guardians to refrain from interfering with the same and attempting to exerting undue influences on the decision making process.

In case of medical or other emergencies, we will try our best to inform you immediately. Please ensure that all your contact details are up to date and provided to the Institute.

………………………………………   ………………………………………

Name and Signature of Mother/Guardian   Name and Signature of Father/Guardian

…………………………………………………

Name and Signature of Student

Scholarships & Financial Aid Schemes available for B.Tech First year students

IITGN believes that financial constraints should not become obstacles in the academic pursuit of any student. We have extremely liberal financial aid and scholarship programs to ensure that no student feels disadvantaged due to their financial situation. The Student Affairs team of the Institute facilitates the following scholarships/financial assistance schemes towards ensuring this objective.

Financial Aid

Tuition Fee Waiver for Undergraduate Students

The financial assistance scheme for the undergraduate students joining from the academic year 2016 is as follows.
- The SC/ST/PwD students shall get complete fee waiver
- The most economically backward students (whose family income is less than 1 lakh rupees per annum) shall get full remission of the fee.
- The other economically backward students (whose family income is between 1 lakh to 5 lakh rupees per annum) shall get remission of 2/3rd of the tuition fee.

The students desirous of availing the tuition fee waiver are required to submit the documents as mentioned on the following page. For exceptional cases, the Institute may also consider on the spot provisional approval for fee waiver, provided the students submit the required certificate(s).

Vidyalaxmi Bank Educational Loan Scheme

Students whose annual family income is less than ₹ 9,00,000/- shall have access to interest free educational loan under the **Vidyalaxmi** scheme for the total portion of the tuition fee payable. The Student Affairs office at IITGN also facilitates the educational loan process from a nationalised bank. Further, on the registration day, some of the banks also set-up their counters to facilitate on-spot approval of educational loan.

TATA Motors Ltd. Financial Aid Program (TML-FAP)

The TMLFAP was introduced at IITGN in the year 2016 and is open to all the undergraduate students of IIT Gandhinagar. The main objective is to provide financial assistance to students from economically weak background. The beneficiary students are expected to donate the money back to IIT Gandhinagar after their graduation, once they are financially independent, as the money received back will be used to support other deserving future students. Students whose annual family income is not more than ₹ 6,50,000/- in non-metro cities and ₹ 7,50,000/- in metro cities are eligible to apply for this financial assistance program.

Scholarships instituted by IIT Gandhinagar

Free Basic Messing and Pocket Allowance
The Institute facilitates free basic messing and a nominal pocket allowance for **SC/ST** category students whose annual parental income is not more than ₹ 4,50,000/- (subject to submission of Annual Income Certificate).

Donor Scholarships

A large number of scholarships for B Tech students have been instituted by the well-wishers/alumni of IITGN for supporting internships (international or domestic), special projects and opportunities, financial needs, etc.

Subsequent to applying for the above mentioned scholarships/financial aid, all the eligible candidates are interviewed by the SSPC (Senate Scholarships & Prizes Committee). The scholarships are awarded based on the recommendations of the SSPC.

Interest free Short-Term and Long-Term Loans

In addition to the above mentioned scholarships/fee-waiver/financial aid programs, the Institute also provides liberal financial assistance through interest-free loans to the deserving and needy students through the Student Affairs Office.

Documents Required

The students are expected to keep the following documents in readiness at the time of registration, in case they wish to avail any of the financial assistance schemes mentioned above.

Documents Required for Tuition Fee Waiver/Scholarships/TML-FAP

1. Annual Income Certificate (Issued by Government officials)
2. Caste Certificate **(if applicable)**
3. Income Declaration Form (Contact IITGN Student Affairs office)
4. Copy of Last Three Month Salary Slip **(if applicable)**
5. Copy of Form 16/16A for last 3 financial years **(if applicable)**
6. Copy of Form 26AS for last 3 financial years **(if applicable)**
7. Copy of last 3 years Income Tax Return **(if applicable)**

Documents Required for Vidyalaxmi Educational Loan Scheme

Documents to be presented by students

1. Letter of Admission through JoSSA
2. 2 passport size photographs of student and parent/guardian
3. PAN card of student (**if available**)
4. PAN card parent/guardian
5. Aadhar Card of student and parent/guardian
6. Proof of identity (Driving License/Aadhar Card/ any photo identity)
7. Proof of residence (Driving Licence/Passport/Electricity Bill/Telephone Bill)
8. Student/Co-borrower/guarantor's bank account statement for last 6 months
9. IT Return/ IT assessment order, of previous 3 years of Parent/ Guardian/ other co-borrower (**if applicable**)
10. Proof of income (i.e. salary slips of past 6 months/Form 16) of Parent/Guardian/other co-borrower (**if applicable**)

Documents to be facilitated by the Institute

1. Loan Application form (Contact IITGN Student Affairs office)
2. Statement of cost of study (Contact Academic Affairs Office)
3. Bonafide Certificate (Issued by IITGN Academic Affairs Office)

F*or more information, please visit: https://www.iitgn.ac.in/student-scholarships.htm or Contact IITGN Student Affairs office at 079-2395 2078/9*

HOSTEL NORMS

The accomodation policies at the IIT Gandhinagar hostels reflect the Institute's philosophy and value system, and are directed towards facilitating effective community living. All students are expected to cooperate with the Institute authorities and abide by these policies.

General Norms

The Institute treats its students as responsible adults and therefore expects that students will act in a conscientious and responsible manner. Students are expected to take care of the Institute assets and infrastructure, including those provided for their use. The students are expected to not waste food and adhere to waste management guidelines issued periodically.

Hostel Facilities

IIT Gandhinagar is the first and only educational institute to be certified by FSSAI (Food Safety and Standards Authority of India) as 'Eat Right Campus' with 5 star rating.

IITGN has excellent hostel facilities including air conditioned and furnished hostel rooms, conveniences and facilities (including eat right certified dining halls and eating joints, shops, student lounge, mini-library and pantry in student hostels etc.). Several refrigerators, microwave ovens, and induction heaters have been made available in the hostels and are placed in the pantry area of each of the hostel blocks. The students are expected to use these facilities responsibly, and only at the pantry area. Cooking in the hostel rooms is strictly prohibited. Removal of any hostel equipment (microwaves/induction heaters/bean bags) from the designated areas is not allowed.

A few shops facilitating daily basic needs operate in the hostel area. Students are encouraged to seek bills for every transaction they make (except at the Amul store). The students are not allowed to carry any crockery/cutlery items from the Mess or hostel eateries into their rooms. However, students may use personal utensils to carry eatables to their rooms.

Hygiene

All students are expected to make their rooms available for cleaning at least once every week. The detailed cleaning schedule is shared in advance so that students can plan accordingly. The hostels are fogged regularly to mitigate the mosquito-related health hazards. Students are expected to assist the cleaning personnel during this exercise. Students are encouraged to maintain proper cleanliness in their hostel rooms and the surrounding hostel area.

Use of Electronic/Electric items

Use of electrical appliances other than electric iron and hair dryers inside the room is prohibited. Use of additional decorative lights inside the room is permitted provided no damage is caused to any part of the room.

Ecosystem

There are several species of plants, birds and animals in the campus. Students are encouraged to protect and preserve the ecosystem and live harmoniously with these other species. Please note that there is a presence of stray dogs inside the campus. Considering that not all members of the community like to interact with them, the Institute Animal Welfare Committee has designated certain petting and feeding areas for dogs. Students must use only these designated zones if they wish to feed and pet the dogs. Feeding and petting dogs in the hostel areas and the academic complex is not allowed in the interest of the larger benefit of the entire community. Sheltering dogs inside hostel rooms is also strictly prohibited.

Use of personal motor vehicles

Possession and use of personal motor vehicles by the students is not permitted. Any student needing to park a personal vehicle for special situations or needs must apply to the Dean (Student Affairs) with full justification.

Smoking in hostel premises

Smoking in the hostel area is strictly prohibited. This includes the hostel buildings and hostel rooms. If a student faces any inconvenience due to other students indulging in smoking in hostel premises, they can report the issue to Welfare/General Secretary and/or the Warden.

Substance Abuse

Consumption, possession, sale, purchase, or distribution of alcohol and other illegal substances is prohibited not just in the hostels, but throughout the entire campus. If a student learns about or faces any inconvenience due to other students indulging in use of alcohol or illegal substances, they can report the issue to Welfare/General Secretary and/or the hostel Warden. Students who have a substance abuse problem are encouraged to seek assistance from the Counseling Services team.

Celebration of Festivals and Birthdays

Students are free to celebrate birthdays and festivals inside the hostel area without causing any inconvenience to the other community members. Students are not allowed to coerce/force anyone to celebrate any festivals, birthdays or other events.

Accommodation during vacations

All the students are required to vacate their rooms during the vacation period unless permitted otherwise by the Warden. All the belongings and luggage are to be kept in the storage room provided by the Institute. The Institute will not be liable for any loss, theft or damage to the stored belongings. If a student is found to have left for vacations with his/her room locked, the lock may be removed at the student's expense and/or the student may be charged rent for the time the room remains locked. If a student is staying in the campus for summer, he/she is required to have the permission of Warden and has to pay the prevaling hostel charges for the period of stay.

Visitors (Anyone who is not a regular IIT Gandhinagar student)

Visitors of the opposite gender are not allowed inside the hostel rooms at any time. They may however visit the hostel common rooms and other common areas. Parents are the only

exception to this norm, if their ward's roommates (in case of a shared room) have no objection. There is very limited visitor accommodation in the hostels, which is provided on a "*first come first serve*" basis. Priority for such accommodation is given to those visiting for Institute-related activities (conferences, seminars, academic programs, interviews, etc.) and urgent medical issues. In all cases, prior permission is needed from the Warden for a visitor's overnight stay. All visitors are required to enter their credentials into the registers kept at the security desk of the corresponding hostel. If required, the security personnel may ask for a valid identity card to be produced by the visitor(s) for the verification of their credentials.

Medical emergencies

A detailed list of recommended actions for any medical emergency is provided at the notice board of each hostel and at various places in the academic complex. First aid boxes are available with the security guards of each of the hostel blocks. Students are requested to use this facility judiciously and effectively. The first aid box is to be returned to the respective security guard after use. Students are requested to inform the hostel Warden, Student Welfare Secretary or any of the members of the Health Committee regarding any chronic medical conditions that may need special attention.

Security and Safety

All residents are encouraged to carry valid identity cards issued to them by the Institute at all times. Security personnel have the right to ask for proof of identity at any time in order to verify your credentials.

Waivers and Adjustments of Hostel, Mess and Laundry fees

In addition to tuition fees, students pay hostel, mess and laundry charges as detailed in the Enclosure on fees. Students who are on authorized leave due to academic or personal reasons may request a fee waiver/exemption ahead of time. All waivers are provided on pro-rata basis. Details of the procedures for applying for waivers and timelines may be obtained from the Student Affairs office.

Complaints

Maintenance requests related to civil work can be made online at maintenance.iitgn.ac.in or manually in the complaint registers kept with the security guards of the corresponding hostels. For any other issues, particularly those related to their *welfare* in the hostel, students are welcome to contact the hostel Warden(s).